

**Montpelier Design Review Committee Meeting  
December 16, 2014**

*Approved January 27, 2015*

**Present:** Jay White, Seth Mitchell, Theodore Fetter, Elinor Bacon, Dina Bookmyer-Baker - staff.

**Call to order:** The meeting was called to order by Jay White, Acting Chair.

**Approval of the agenda:** Elinor made a motion to approve the agenda with a report under other business, Seth seconded, the motion passed.

**Comments from the Chair:** Jay welcomed the newest member, Theo Fetter.

**3 Corse Street**

**Owner/Applicant: Johanna Petersen & Paul Donovan  
Design review approval for 4 new windows.**

It was listed as 5 Corse on the agenda. The applicants were present. They are renovating their kitchen and putting a new floor in downstairs. They want to replace a window over the sink in the kitchen. The windows that were presented in the packet are actually not what is going to be installed and not going to be Marvin windows, but similar. The sizing is very close. The color will be painted to match what is in place already.

There was a concern about the historical correctness of the new window. There was a picture of the house when it was entered to the historical register. It has been altered since then, so it doesn't look like the picture any longer.

The applicable criteria were reviewed and determined to be acceptable. The vote in favor of the application was 4-0.

**41 Elm Street**

**Owner: Tim Ayer Applicant: Todd Whitehead  
Design review approval for two signs.**

The applicant was present. He will be opening an Italian restaurant called Philomena's in the old That's Soup building. The wall sign will be 36"x48" and will go in the same space as the old sign. There will be a light on each side of the blade sign.

The applicable criteria were reviewed and determined to be acceptable. The vote in favor of the application was 4-0.

**Review of minutes from November 25, 2014:** There were some modifications under the review of minutes. "The parapet" should be added after "and" in the sentence "be high enough to hide".

5 Cliff Street should have Chris Lumbra's last name added. The "applicant stated that the application was at the recommendation" is a change.

The line starting "the applicant rents to..." should be struck, as should the line "the applicant does not have". The two sentences starting "since the DRC is advisory" and "if all of the doors matched" should also be struck.

The section before the adjournment line should read "the DRC agrees" and the but staff be changed to and staff.

Seth made a motion to approve the minutes with the changes, Elinor seconded.

**Other business:** The next meeting will be January 27, 2015.

Jay and Seth reported on the DRC reps (Jay, Eric, and Seth) and the Planning Commission meeting on December 8. One of the plans is not to discourage modern design in the non-historical districts. The DRC would be more advisable to the Zoning Administrator instead of the DRB on the easier applications. Brandy is preparing a draft for distribution and feedback.

**Adjournment:** Theo made a motion to adjourn, Seth seconded. The motion passed on a 4-0 vote.

Respectfully submitted,

Tami Furry  
Recording Secretary