

**Montpelier Design Review Committee Meeting  
October 14, 2014**

*Approved October 28, 2014*

**Present:** Steve Everett – chair, Eric Gilbertson, Jay White, Seth Mitchell, Liz Pritchett, Dina Bookmyer-Baker - staff.

**Call to order:** The meeting was called to order by Steve Everett, Chair.

**Approval of the agenda:** 2 Liberty Street needs to be added to the agenda under other business, Jay suggested moving the 8 Bailey Avenue review first before the others. Eric made a motion to approve the agenda with changes, Seth seconded. The motion passed on a 4-0 vote.

**Comments from the Chair:** There were no comments from the Chair.

**8 Bailey Avenue**

**Owner: Vermont Land Trust Applicant: Eileen Hee – Maclay Architects**

Design review for additions and renovations.

Teija Huttunen-Green and Bill Maclay were present. The building is in the historic district. They have moved some staff into the non-historic carriage house. More space is needed and after a search for larger premises, it was determined that the best bet for the Land Trust was to stay where they are and add an addition to the property.

They wish to connect the original house and the carriage house and build an addition. There will be some landscaping to consist of adding shrubbery and trees and removing some trees. The parking lot will be gravel.

One of the doors will be changed to have a window in it as a condition of the approval.

Conditions of the application are that the outside lighting be 3000k LED lighting, the solid wood door in the northerly wing be changed to a half glass panel door to be consistent with the historic front door.

Some neighbors were present and had concerns about some parking spaces that were unable to be heard on the recording.

Eric excused himself for another meeting at 6:35 pm.

The applicable criteria were reviewed and determined to be acceptable. The vote in favor of the application was 4 -0.

## **2 Liberty Street**

An informal review with Dan Richardson to get feedback on replacing a door. The door will not close well any longer. He can't replace the door with something similar because the old door is wider than what he can get any longer. He explained to the committee what he would like to do was get some feedback before submitting a formal application.

## **10 Corse Street**

**Owner/Applicant: Victoria Cherney**

**Design review to replace windows.**

Requested to continue until June, 2015.

## **1 School Street**

**Owner/Applicant: Matthew Dwire**

**Design review to renovate the side entrance.**

Jay recused himself from the committee as the architect of the project.

This is the Elm Street façade. This was presented before but wasn't formally warned, so was not able to be accepted. The original doors were oak and that will be replicated. The work will be done to duplicate the historic photograph, with the exception of the red color, it will be a neutral tone.

The applicable criteria were reviewed and determined to be acceptable. The application was approved on a 3-0 vote (Jay recusing and Eric absent at this point of the meeting).

**Review of minutes of September 30, 2014:** Jay made a motion to approve the minutes as presented, Seth seconded. The motion passed on a 3-0 vote.

### **Other business:**

Elect Vice Chair – this will be postponed until more people are present. Dina asked Jamie to send a formal resignation, but has not heard anything further. Liz said she wouldn't mind becoming other than an alternate, but she's going to be gone so she doesn't feel Vice Chair would work.

Next meeting will be October 28 in City Council Chambers.

**Adjournment:** Jay White made a motion to adjourn, Seth Mitchell seconded, the motion passed on a 4-0 vote.

Respectfully submitted,

Tami Furry  
Recording Secretary