

**Montpelier Design Review Committee Meeting
July 9, 2013**

Subject to review and approval

Present: Steve Everett – chair, James Duggan - vice, Kate Coffey, Jay White, Liz Pritchett, Dina Bookmyer-Baker - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

Comments from the Chair: There were no comments from the Chair.

89 State Street

**Owner: Vermont Mutual Insurance Group Applicant: Jared Kershaw, Vermont Heating and Ventilating Company
Exterior piping**

Jared Kershaw was present. They are working with the city's district heating project. Pipes will run from the driveway to the Capital Theater. The committee recommended the pipes be painted a dark color, brown or brick red. Jay mentioned that the application fee should be based on the cost of the pipes, not the entire project.

The applicable criteria were reviewed and determined to be acceptable.

The application was unanimously approved.

89 Main Street

**Owner: Doug Nedde Applicant: Robert Chapman
Two new signs for ORCA Media**

Rob Chapman was present. They have a new logo and just want to replace the old signs with the new logo. One sign would be moved over their window, it's now by Village Pizza. They will have aluminum faces and be about 2 feet tall.

The applicable criteria were reviewed and determined to be acceptable.

The application was unanimously approved.

Review of minutes from May 14 and June 11, 2013: James asked if the minutes should have more detail. Dina mentioned that the details are in the file. James moved to approve the May 14 minutes, Jay seconded, the motion passed unanimously.

James moved to approve the June 11 minutes, Liz seconded. The motion passed unanimously.

Other business: There are yellow boxes at the Econo Lodge and Shaw's for clothes collection. The box at the Econo Lodge has turned into a dumping ground for furniture and it's overflowing. It was understood that the Econo Lodge had a grant to remove the asbestos but it did not happen.

Jay and his wife would like to pay to replace the slats on the benches that are around town with a material that needs less or no maintenance. Montpelier Alive! might be able to help provide labor to get it done.

YesterMorrow is interested in doing a project at Another Way at 125 Barre Street and James asked if they'd been in touch with Dina. A meeting could happen to help the students put together a design review application. They would be replacing an existing shed with one to contain a woodworking shop.

The Senior Center needs to move a vent hood for their oven. Dina asked for guidance on administrative approval for this. The committee said that it should be fine because it's not where it can be seen.

The next meeting will be July 23, 2013 in City Council Chambers.

Adjournment: James made a motion to adjourn, there was a second and the motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary