

**Montpelier Development Review Board Meeting
June 16, 2014**

Approved 7/7/14

Present: Philip Zalinger, Kevin O'Connell, Roger Cranse, Daniel Richardson, Jack Lindley, James LaMonda, Josh O'Hara, Dina Bookmyer-Baker - staff

Call to order: The meeting was called to order by the Chair, Phil Zalinger.

Comments from the Chair: The new Director of Planning and Community Development, Mike Miller, was introduced by the Chair and offered a few words on what he's been working on.

Review of minutes of May 19, 2014: Dan made a motion to approve the minutes as presented. James seconded. The motion passed on a 5-0 vote.

4 Hinkley Street

Owner/Applicant: Peter and Mary Beth Watt

Variance request to build a second dwelling unit within the rear yard setback

Peter Watt was in attendance to present the application.

The May 30th initial application was to place the 16x30 second structure 10 feet from the rear property line. This is what was warned for this meeting. The applicant stated he actually wishes a 30' setback and 30x18 structure that will be 30' from the rear property line.

The contractor, Will Schebaum, was sworn in. There was some questions as to what constitutes a deck. The plan that was warned is different than the plan being presented now. Each of the adjoining property owners has been personally warned of the change in the plans. The change is actually less of an intrusion than the original application.

The applicant decided to fine tune the details and continue the application. Dan made a motion to continue the application, it was seconded by Jack. The motion passed on a 7-0 vote.

Other Business: Election of Chair and Vice Chair - Dan nominated Phil Zalinger as Chair and Kevin O'Connell as Vice Chair. Jack seconded. The motion passed on a 5-0 vote with Phil and Kevin abstaining.

Kevin and Jack are up for reappointment in July, 2014. James and the alternates are up in August, 2014. A letter of interest needs to be sent to the City Manager which is then forwarded to City Council.

The next meeting is July 7, 2014.

Adjournment: Josh made a motion to adjourn, James seconded, the motion passed on a 7-0 vote.

Respectfully submitted,
Tami Furry Recording Secretary