

**Montpelier Development Review Board Meeting  
June 3, 2013**

*Subject to review and approval*

**Present:** Kevin O'Connell, Roger Cranse, Jack Lindley, James LaMonda, Harvey Golubock, Josh O'Hara, Dina Bookmyer-Baker – staff.

**Call to order:** The meeting was called to order by the acting Chair, Kevin O'Connell.

**Comments from the Chair:** There were no comments from the Chair.

**Review of minutes of May 20, 2013:** The minutes were not available.

**32 East State Street**

**Owner/Applicant: Susan Book**

**Design review to replace an exterior door**

The applicant was present. The DRC had voted 5-0 to approve the application as presented. The applicant wishes to replace a door that has been deemed unsafe. The replacement door is similar to the existing doors in the building. The applicant may install a carriage style light over the door. Roger moved to approve the application, Harvey seconded, the motion passed unanimously.

**112 Main Street**

**Owner: Raymond Alvarez Applicant: Lee Youngman, The Knitting Studio**

**Design review to replace awning**

The applicant was present. The DRC had voted 5-0 to approve the application as presented with no comments. Jack made a motion to approve, there was a second, the motion passed unanimously.

**0 Shamrock Lane**

**Owner: Gary and Frances McAvoy Applicant: Dan Farrell**

**Road access approval for residence**

The applicant was present. He is the potential future owner. There was no one else present who wished to be heard on the matter. He wants to build a single family home after purchase of the land. Shamrock Lane is a private right of way that doesn't have the frontage necessary for zoning approval for road access to Elm Street. Roger made a motion to approve the application as presented as it applies to the ordinance 607A for the purpose as described in the application. Harvey seconded. The motion passed unanimously.

## **64 State Street**

**Owner: Episcopal Diocese of Vermont Christ Episcopal Church Applicant: Paul Cunningham**

### **Site plan amendment to replace trees and benches in courtyard**

The applicant and Barbara Weedon were present. The work is already being done. It was previously understood that they didn't need approval. The church is exempt from design review, but it does need approval for landscaping and the trees are considered landscaping.

The criteria was reviewed and the project was found to be acceptable or non applicable.

A motion and second to approve, the motion passed unanimously.

**Other Business:** 17 Northfield Street didn't show for DRC so it is tabled to the next meeting. 25 Cliff Street was tabled by the applicant to the next meeting. 4 Downing Street permit was issued, didn't require a variance (§804.A.3).

Please spread the word that the DRB has a vacancy for an alternate position.

The Old John Deere site visit at 367 River Street at 7 pm is on June 17<sup>th</sup>.

Harvey mentioned that he has never seen a written decision by the DRB and he and the other board members should see them before they are issued. Roger stated that he doesn't want to see them, the decision has been made and he trusts the staff to draft the language that reflects that decision. If there were a complex matter, he might want to review it before it went out but as a matter of course, he doesn't want to see it.

There was a discussion as to why design review was not done for the site plan amendment for the church. The Board feels that it should be discussed further with the Chair present.

Dina said that the alternate doesn't need to attend every meeting, just if someone is going to be absent.

**Adjournment:** There was a motion to adjourn and it was seconded. The motion passed unanimously.

Respectfully submitted,

7) Tami Furry