

# Development Application



Required for all applications, Zoning, Building and Public Works.

Applicant Information			
Project Address	10 Liberty St.	Lot size?	Detached, Single Family? Y/N <input checked="" type="radio"/>
Applicant Name	Camilla Strauss		
Address	10 Liberty St.	City	Montpelier State VT ZIP 05602
Phone	802-793-1559	Email	camillainvt@gmail.com
Is the Applicant the Owner of the property? <input checked="" type="radio"/> Y <input type="radio"/> N If No, fill out below.			
Owner Name	(same as above)		
Address	City	State	Zip
Phone	Email		
Mail all permit materials to: <u>Owner</u> or Applicant (circle one)			

Project Information (See staff for assistance if necessary)			
Zoning District:	Residential 1.5	Neighborhood:	NA
Design Control District:	-	River Hazard Area:	no
National Register of Historic	yes	Existing Use of Property:	

  

<input type="checkbox"/> New Principal Building <input type="checkbox"/> Major Renovation* to existing principal building. <input checked="" type="checkbox"/> New Tenant or Use <input type="checkbox"/> Accessory structure > 2000ft² <input type="checkbox"/> Accessory structure taller than 24ft <input type="checkbox"/> Construction Cost Estimate: _____ <input type="checkbox"/> Additional impervious surface created?	<input type="checkbox"/> Parking spaces added. How many? _____ <input type="checkbox"/> Are new lots being created? _____ <input type="checkbox"/> Any work within the City Right of Way? Y/N <input type="checkbox"/> Additional bedrooms? Y/N <input checked="" type="radio"/> <input type="checkbox"/> Any change in the water or sewer service? Y/N ? <input type="checkbox"/> Other activity, describe below. <input type="checkbox"/> Fill or excavation will affect the property? How much material will be added/removed?
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\*Extensive alteration work on exterior shell of the building, and may include additional work on primary structural components, mechanical, electric and plumbing systems, and/or site work. Typically, the extent and nature of the work is such that the building cannot be used for its intended purpose while the work in in progress.

Project description
Changed bedroom into a short-term rental w/ a bathroom and kitchenette.

**Site plan**

Is a site plan attached showing existing and proposed conditions? **Y / N**

The minimum requirements for a site plan are; property lines, street, existing and proposed structures, setbacks from property lines of proposed structures, applicant's name, date, scale and north arrow. (See "green sheet" for features required if applicable.)

**Project information**

Does your project involve new construction, addition, alteration, renovation or repair to a structure?

**Y** / N

If yes, you may have to record a Vermont Residential/Commercial Energy Standards (RBES or CBES) Certificate in the Land Records prior to receiving your Certificate of Compliance/Occupancy. Contact Energy Code Assistance Center at (855) 887-0673 or online at [http://publicservice.vermont.gov/topics/energy\\_efficiency/rbes](http://publicservice.vermont.gov/topics/energy_efficiency/rbes).

**Disclaimer and Signature**

The undersigned hereby request(s) a permit for land development as described above and certifies that the information presented is true and correct to the best of my knowledge. I understand that the permit runs with the land and that compliance is ultimately the property owner's responsibility. I understand that if more information becomes available to staff additional review and fees may be required. I also understand that this permit, if issued, will be deemed null and void in the event any material information upon which it is based is found to be incorrect or misrepresented.

(Property Owner) printed: *Camilla Strauss* Signature: *Camilla Strauss* Date: *9-12-20*  
 (Applicant) printed: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This application is for Local City of Montpelier Permits. Your project may also require State permits. We recommend that you contact the following State agencies early in your project planning: (brochures available in the Planning Department)

**Department of Environmental Conservation (DEC) – (802) 505-5367**  
**Vermont Department of Labor – (802) 828-4000**

For Office Use Only

Attachments Required	Fees	Fees received
Building Basic		
Building Major		
Zoning Admin.		
River Hazard		
Waiver/Variance		
Conditional Use		
Site Plan		
Sign		
Public Works		
Design Review		

Check # *673*  
 Amount received: *400.00*  
 Date received: *9/20/2020*  
 Received by: *AKB*

Check # \_\_\_\_\_  
 Amount received: \_\_\_\_\_  
 Date received: \_\_\_\_\_  
 Received by: \_\_\_\_\_

Check # \_\_\_\_\_  
 Amount received: \_\_\_\_\_  
 Date received: \_\_\_\_\_  
 Received by: \_\_\_\_\_

# Zoning Permit Attachment

Applicant Information	
<b>Project Address</b> 10 Liberty St.	<b>Date</b> 8-30-2020
<b>Applicant Name</b> Camilla Strauss	

Purpose of Application	Fill out sections below.
<input type="checkbox"/> New Structure or addition	Sections 1. And 2.
<input checked="" type="checkbox"/> Change of Use	Sections 5. And 6.
<input type="checkbox"/> Design Review	Section 7.
<input type="checkbox"/> Boundary Line Adjustment	Section 3.
<input type="checkbox"/> Home Business	Sections 5. And 6.
<input type="checkbox"/> Demolition	Section 4.
<input type="checkbox"/> Excavation or Fill	Section 2.

1. Dimensions §3002	
Dwelling Unit(s)	Existing? _____ New? _____ Proposed lot total? _____
Lot Frontage	
Lot Coverage	Footprint
Setbacks	Front: _____ Side (R): _____ Side (L): _____ Rear: _____
Height	

2. Environmental factors (§3005, §3006 & §3007) A site plan will be required.	
Does the property contain any mapped Wetlands, Vernal pools or Riparian Areas?	
Does the subject property have any slopes greater than 10%?	
If yes above, what is the area of disturbance?	

3. Lot Lines (§3510)				
Proposed	Acres	Frontage	Coverage	Setbacks (front/side left/side right/rear)
Lot 1(applicant)				
Lot 2				

4. Demolition (§3004)	
Is the structure a contributing structure on the National Register of Historic Places?	
Attach a demolition and site remediation plan. (§3004.C)	

**5. Parking (§3011)**

Existing spaces: 7-8

Proposed spaces total: 7-8

**6. Uses (figure 2-15 Use Table)**

Current Uses	Gross floor area	Proposed Uses (Include current uses remaining.)	Gross floor area
Bedroom		Guestroom/efficiency	
		Air BnB apt./	
4 unit building	3,000 sq.ft	5 unit building	3,000 sq.ft.

**7. Design Review (§2201)**

Include; Elevation drawings or photographs of existing and proposed, cut sheets, colors, and site showing location of proposed changes.

**Additional information if helpful**

Attach a narrative if necessary:

All activities approved by this zoning permit must be completed within 2 years of issuance.

All actions or determinations made by the Administrative Officer regarding this zoning permit application may be appealed by you or an interested person to the Development Review Board during a 15-day appeal period.

If Development Review Board approval is required, actions by the DRB may be appealed by you or an interested person to the Environmental Court during a 30-day appeal period, which begins upon the date their decision, is issued. State law requires that the permit cannot take effect until all appeal periods have concluded without appeal. If appealed, the permit does not take effect until the appeal has been resolved. Any activity subject to this permit commenced before the effective date is solely at the applicant's risk.

For staff use only:

Proposed:

- FAR (gross floor area/total lot area); \_\_\_\_\_ (For non-residential uses.)
- Residential density subject district; \_\_\_\_\_. (For residential uses.)
- Major/Minor
- Slope
- Buffer zones

# Request for a Conditional Use Review



## APPLICANT INFORMATION

**Project** E911 address: 10 Liberty St. Application Date: 9-20-20

**Applicant Name**: Camilla Strauss

This request must accompany a Development Application. Is Development Application attached? **Y/N** already submitted

Request must contain a brief description of subject property and project. Is description on Development App.? **yes**

All land development listed as a conditional use in Part 2 of these regulations must conform to the following standards:

### 1) Capacity of Community Facilities and Utilities

The applicant must demonstrate that the proposed development will not cause a disproportionate or unreasonable burden on the city's ability to provide community facilities and utilities including; (*attach documentation if necessary*)

- a. Local schools.  
No effect
- b. Police, fire protection and ambulance services.  
No effect
- c. Street infrastructure and maintenance.  
No effect
- d. Parks and recreation facilities.  
No effect
- e. Water supply, sewage disposal and stormwater systems and infrastructure.  
No effect

### 2) Traffic

The applicant must demonstrate: (*attach documentation if necessary*)

- a. That the volume, type and timing of traffic generated by the proposed development will not be substantially greater than what would normally occur at nearby uses or at other uses permitted in the neighborhood.  
Already in a high density neighborhood - within walking distance to town.
- b. That the traffic generated by the proposed development will not unreasonably and disproportionately contribute to a reduced level of service for affected streets and intersections, and for all modes of travel.  
No effect - within walking distance to town.
- c. That reasonable measures have been taken to minimize and/or mitigate the amount of vehicular traffic generated by the proposed development.  
No effect

**3) Character of the Neighborhood**(attach documentation if necessary)

To be compatible with and enhance neighborhood character, proposed development must be located and designed in accordance with the following:

- a. Architectural Compatibility. New development must be architecturally compatible with the neighborhood through relationships of scale, massing, siting, detail and materials. Please explain how this will be met.

The footprint of the building was not changed.

- b. Yards, Lot Coverage and Landscaping. New development must maintain a sense of open space that is appropriate to the neighborhood by balancing the size of the building's footprint with the mass of the structure and the size of the lot. Please explain how this will be met.

No effect to the yards, lot coverage or landscaping.

- c. Lighting and Noise. New development must not generate a substantially greater amount of outdoor lighting or noise than other uses already established in the neighborhood or than what would be typical of the uses permitted in the district. Please explain how this will be met.

No effect

**4) Performance Standards** intended to protect neighborhood character and quality of life. Will the project contribute any of the following to the neighborhood? Please explain. (attach documentation if necessary)

- a. Noise - none

- b. Glare - none

- c. Odors - none

- d. Vibration - none

- e. Electrical or Radio Interference - none

- f. Waste Storage - Trash can, recycling and compost bins are already available to the building.

- g. Particulate Matter and Airborne Solids - none

- h. Flammable, Toxic or Hazardous Substances and Wastes - none

Parking Spaces



2 Bay Garage

2 Bay Garage

Driveway

10 Liberty St.

Liberty St.



