

Montpelier Senior Activity Center (MSAC)  
Advisory Council Meeting Minutes (Draft 1)

Hybrid In-Person and Zoom Session: Tuesday, June 22, 2021 (2:30 – 3:00 pm)

This was the first meeting of the FY-2022 Advisory Council, convened right after the 2021 Annual Membership Meeting adjourned.

Advisory Council (AC) members attending were Mary Carlson, Barbara Dall, Mariah Lane, Dianne Maccario, Laura Morse, Jean Olson, Suzi Swanson and Rick Winston. Not attending were Renea Bordeau and Robert Youngberg. The quorum requirement (6) was met.

Also attending was MSAC Director Janna Clar. The meeting was chaired by FY2021 vice chair Dianne Maccario.

Election of Officers:

The AC elected Dianne Maccario to chair the AC, and Suzi Swanson to serve as vice chair. Officers have one-year terms in those roles.

Committees:

MSAC has four Standing Committees (Program, Finance, Fundraising, Membership & Hospitality) described in part C of its Governance Policies & Procedures document, and other committees are convened from time to time to address certain issues or initiatives. MSAC members at large take part in these committees, and each AC member is expected to serve on at least one committee. Dianne, Mary, Laura and Mariah already are active on the Program Committee. The agenda for the July AC meeting will include committee assignments/selection.

Schedule and Agenda for July AC Meeting:

Janna will be on vacation the week of July 19. The resignation of Mary Alice Bisbee creates a new vacancy on the AC, but communication quirks had resulted in the omission of two interested members from the AC election ballot. Dianne will contact the one who had written a letter to MSAC. Mary had nominated the other, a Program Committee member who later indicated she would be content to limit her service to that committee and withdraw from AC candidacy.

AC meetings were held every other month until the pandemic response required more frequent meetings. The meetings were held Mondays, but this may not fit folks' schedules for the coming year. Janna noted that whoever replaces her as MSAC director will not be available Thursday mornings due to City leadership staff meetings. AC members will be asked to respond to a doodle poll to help Janna and Dianne choose the best day/time to hold the next meeting, expected to occur in late July. Its agenda will include:

- action on minutes of the two June 22 AC meetings
- an orientation on how MSAC fits into City government and the city budget process, the role of the MSAC Advisory Council and committees
- AC member committee assignments
- update on the supporting town funding situation
- update on reopening and summer programming
- potential nomination to fill the vacancy on the AC

Respectfully submitted: *Mary Carlson, scribe du jour*