

Montpelier Senior Activity Center (MSAC)  
Advisory Council Meeting Minutes (Draft 1)

Hybrid In-Person and Zoom Session: Tuesday, June 22, 2021 (11:30 am – 12:15 pm)

Advisory Council (AC) members attending were Mary Alice Bisbee, Renea Bordeau, Mary Carlson, Barbara Dall, Dianne Maccario, Laura Morse and Suzi Swanson. Not attending were Bob Barrett, Bill Doelger and Robert Youngberg. The quorum requirement (6) was met.

Others present: MSAC Director Janna Clar; guests Julianna Plummer and newly elected, about-to-become AC members Jean Olson and Rick Winston.

The meeting was chaired by Vice Chair Dianne Maccario in the absence of chair Bob Barrett.

NOTE: This last meeting of the FY-2021 AC occurred just before the 2021 annual membership meeting. It also was the first test of a MSAC hybrid session attended by some in-person and some on Zoom, a process expected to improve greatly when MSAC fills technology gaps.

Acronyms Used: AC (Advisory Council), CSD (Montpelier Community Services Department), CVCOA (Central VT Council on Aging).

**Action on AC Meeting Minutes:**

- The AC voted to accept the minutes of the May 10, 2021 meeting (draft 1) as presented and recognizing that they did not reflect the subsequent change in timing for the current meeting.

**Announcements & Discussions:**

- MSAC Reopening: Janna reported that registration was slow for the summer classes starting the week of July 5 (MSAC is closed that day for the holiday). MSAC still lacks equipment to conduct hybrid classes well and has no Wi-Fi in the building, an issue the City is addressing because it is not unique to MSAC. Asked if participants will need to commit to attend via zoom or in person, Janna said this may vary with the activity (e.g., Bone Builders participants need predictable access to the barbells) and the capacity to pivot to remote classes may be an asset when weather is harsh. MSAC is partnering with CVCOA to buy I-pads or other devices and to train volunteers to teach MSAC members how to use the devices. CVCOA staffer Luke Rackers will train Elders Together participants how to use such devices. FEAST is providing meals curbside, and Good Taste Catering is preparing the meals during the reopening phase.
- Hiring Process: Andrew Gribbin's term as AmeriCorps/Aging In Place Coordinator, supporting FEAST and MSAC At Home services, ends in August so MSAC hopes to fill that position in September. July 31 is the application deadline. There is no age maximum, and participants get financial aid toward housing and an educational award. Since Janna will shift into the position as CSD Communications & Development Coordinator recently vacated by Becca Jordan, the City is posting a job description on its website and other online job posting sites, with a July 9 application deadline. AC member Renea Bordeau is serving on the City's hiring committee and Janna will continue to perform MSAC Director duties until her replacement is hired and will remain accessible to advise the new director as needed.
- Annual Meeting: The agenda for the annual meeting starting shortly was distributed. Suzi Swanson reported that some members will attend via Zoom. Janna will emcee the meeting.

Respectfully submitted: *Mary Carlson, scribe du jour*