

The lockers managed by the City of Montpelier, located behind the City's Recreation Center at 55 Barre St. in Montpelier, is a storage service provided to people experiencing homelessness in Montpelier to store their personal belongings and to assist businesses and visitors by providing a cleaner, safer environment. The City envisions that these locker's primary functionality would be to keep personal property dry and safe to keep sleeping bags and other necessities out of the elements while someone is experiencing homelessness.

All lockers will have City owned locks keeping them closed and inaccessible until someone signs up to participate in the program. This way, the City retains control of empty lockers and no items can be placed in the lockers that may be reserved for another client's use.

To receive a locker, clients must read and sign the below Terms of Service paperwork and keep a copy. Once a client has completed this form, they will be given a key to a specific lock that has been assigned to them. No other locks are allowed on the lockers and any non-City locks may be removed. This waiver is void after three months and on or before that time, individuals will need to sign back up for a locker. If the waiver is not re-signed, items in the locker are considered abandoned property, and will be addressed as outlined in the terms of service. City staff may deny any person access to the lockers for violation of terms of service.

CITY OF MONTPELIER LOCKERS TERMS OF SERVICE:

1. Keys to Lockers will be distributed on a first-come, first-served basis.
2. Storage of items is done at the client's own risk. The City of Montpelier is not responsible for the items stored inside the locker.
3. One locker per client.
4. It is the responsibility of each client to retain their locker key. At no time are clients to share this key with anyone else.
 - a) The City of Montpelier will also retain a copy of each key
5. No other locks may be put on the lockers, and non-City locks may be removed from the locker and items will be considered abandoned property.
6. All items must fit into the locker. If items do not fit into the locker, they may not be left at the site. Unattended items will be bagged, stored, and discarded in accordance to the City's policy.
 - a) Under no circumstances are items to be stored on the sides of, underneath, or on top of lockers. Any items found on the side or top of lockers may be discarded, and clients may lose their locker, if it is determined they are storing items in unauthorized spaces.
7. Abandoned property will be removed and stored for 90 days. Abandoned property will be discarded on day 91. Any property left in the locker after a client returns their key will be considered unwanted and therefore discarded immediately.



City of Montpelier Locker Program
Approved by City Council April 27th 2022

- a) If this waiver is not renewed every three months, then locker contents are considered abandoned, and will be treated as such.
 - b) If a locker or property is considered abandoned, all due diligence will be done to reach out to the client, using the contact information provided, and notice will be posted on the locker assigned to the client.
8. Lockers are subject to search at any time.
 9. The City of Montpelier reserves the right to refuse service to anyone.
 10. NO PERISHABLES, NO FOOD, NO FOOD WASTE, NO ALCOHOL, NO DRUG PARAPHERNALIA OF ANY KIND, OR ILLEGAL MATERIAL ALLOWED IN LOCKERS.
 11. Violation of any of these Terms of Service can result in loss of access to a locker.

Intake Date:

Client Name:

Client Signature:

Client Contact Information:

Assigned Lock Number:

City Staff Name & Signature:
